

IN THE UNITED STATES DISTRICT COURT  
FOR THE EASTERN DISTRICT OF PENNSYLVANIA

Plaintiff	:	CIVIL ACTION
	:	
v.	:	
	:	
Defendant	:	NO.

**ORDER**

AND NOW, this                      day of                      , 2001, pursuant to the Order of Judge (*Katz, Dalzell, Kauffman, or Schiller*) in the above captioned matter, a settlement conference has been scheduled before the undersigned on (*day*) at (*time*), in Room 3041, United States Courthouse, 601 Market St., Philadelphia, PA 19106.

The senior attorney in charge of the matter for each of the parties, **AND THE PARTIES THEMSELVES**, or if a corporation, an official of the corporation with settlement authority are required to attend the conference in person. If a party is more than one hundred miles from Philadelphia and prior permission is given by the court, the party may participate by telephone. The parties and counsel must be prepared to discuss settlement or other disposition of the matter.

Counsel are directed to fax confidential position papers not longer than 2 pages directly to Chambers (fax. no. 215-580-2163) not later than 2 business days prior to the date of the conference. The position paper should address the party's settlement position, as well as any other issue that counsel believes will be of assistance to the Court in helping the parties resolve this matter. **THIS DOCUMENT IS NOT TO BE SHARED WITH OPPOSING COUNSEL NOR FILED OF RECORD. THIS IS FOR JUDGE HART'S EYES ONLY.**

BY THE COURT:

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JACOB P. HART  
UNITED STATES MAGISTRATE JUDGE

Copies faxed to:

Copies mailed to: